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**EUROPEAN COMMISSION FOR DEMOCRACY THROUGH LAW**  
**(VENICE COMMISSION)**

**2nd MEETING OF THE  
NATIONAL CO-ORDINATORS OF  
UNIDEM CAMPUS**

**Strasbourg, Council of Europe  
6 December 2002**

**REPORT**

### **1. *Adoption of the Agenda***

The Agenda was adopted without modifications (see Appendix I).

### **2. *Introduction by prof. Bartole, substitute member of the Venice Commission (Italy)***

Prof. Bartole opened the meeting and recalled the main steps that have led to the creation of the UNIDEM Campus seminars. He underlined that the organisation of six to seven seminars per year was intended to contribute to strengthening the knowledge of the principles of democracy, human rights protection, and of the European constitutional heritage in the countries of Central and Eastern Europe.

He also referred to some methodological aspects of the seminars, such as giving more time for discussion, and introducing the possibility for the participants to make presentations of the specific situation in their respective countries.

Prof. Bartole also suggested that it could be envisaged to organise a three to four months training for one or two researchers or civil servants coming from the participating countries, in the University of Trieste or in the offices of the regional authorities. This suggestion is however, to be submitted to the Governing Board of the UNIDEM Campus seminars as well as to the Italian regional authorities, which are the main financial partner in this initiative, for approval.

### **3. *Communication by the Secretariat***

The Secretariat briefly exposed the objectives of the meeting, and informed the national co-ordinators about the procedure of preparation of a UNIDEM Campus seminar. The division of tasks within the Secretariat, and the contact details of the persons responsible for each phase of the organisation have been communicated to the national co-ordinators (see Appendix II).

### **4. *Organisational aspects: nominations of participants, preparation of the programme, and choice of lecturers***

It was agreed that respect for the deadline for nominations, as well as for sending a detailed programme of the seminar, is very important for the success of the activity.

Several participants asked to receive the reports of the lecturers in advance. The Secretariat took note of the request, but explained the difficulties of getting the reports from the lecturers sufficiently in advance.

The co-ordinator of UNIDEM Campus in Trieste, Mrs Gregoric informed the participants about the very positive feedback received on the presentation made by a Romanian participant on the Romanian national action plan against corruption during the last UNIDEM Campus seminar in November.

It was therefore suggested that during each seminar two or three delegations should make a short presentation of the specific situation of their respective countries related to the topic of the seminar.

At the request of the Croatian co-ordinator, the Secretariat explained the procedure of choice of lecturers.

**The Secretariat will provide the national co-ordinators with a detailed programme of the seminar at least three (3) weeks before the seminar.**

**Co-ordinators will send the nominations of the participants at least four (4) weeks before the seminar.**

**Co-ordinators will communicate to the Secretariat the topics on which the delegation from their country could make a presentation, as soon as possible, and in any case three (3) weeks before the seminar.**

#### **5. *Video-recording of the seminars***

It was recalled that on several occasions, the participants of the seminars expressed their interest in repeating some very interesting topics, such as protection of human rights or the means to avoid corruption. The Secretariat pointed out that although this proposal has been taken on board as regards the human rights protection (in 2003, the September 2002 seminar on “Human rights protection in Europe” will be repeated, but in French language), the objective of the UNIDEM Campus is “training of trainees”. In other words, the officials who attended the seminars should pass the information to their colleagues through organising conferences or working-shops in their respective countries.

It was therefore proposed to video-record seminars in order to provide a technical support for the participants who would like to organise such conferences. The proposal was accepted with enthusiasm.

Professor Jambrek expressed his warm support for the initiative and suggested that seminars be recorded on CD-Rom.

**Having in mind the differences between countries as to the technical support available, it was agreed to make an experimental recording using videotapes.**

**The co-ordinators will confirm their interest in receiving video-tapes of the seminars, and will communicate the existence of the necessary technical support in their respective countries.**

#### **6. *Proposals for Seminars in 2003: dates, topics, working language and possible new subjects***

The proposed draft programme has been confirmed in general lines. The “Rule of law” topic has been considered too general, and it was suggested to replace one of the two seminars on human rights protection with another topic (see Appendix III).

Several countries mentioned difficulties in finding French-speaking candidates.

New possible subjects suggested include public procurement procedure (Slovenia), media and telecommunication legislation (FRY), EU enlargement (Bulgaria, Ukraine, Romania),

protection of national minorities (Croatia), transfrontier co-operation (Ukraine), and management and civil servants (Romania).

**It was agreed to replace the April seminar on the rule of law with the seminar on protection of the rights of national minorities.**

#### **7. *Enlargement of the UNIDEM Campus***

The Secretariat informed the participants that upon the proposal put forward by the Venice Commission and the Friuli-Venezia Giulia region (Italy), which is the main financial supporter of the UNIDEM Campus, the geographic composition of the UNIDEM Campus Trieste seminars was enlarged to include Belarus and Ukraine.

Both countries were represented at the meeting, and have expressed their interest in participating in the next UNIDEM Campus seminars.

## Appendix I

### AGENDA

1. *Adoption of the Agenda*
2. *Procedure of nomination of participants – proposals for improvement*
3. *Proposal for the video recording of seminars*
4. *Proposals for Seminars in 2003*
  - a) *Dates*
  - b) *Topics (see Appendix)*
  - c) *Working language*
  - d) *Possible new subjects*
5. *Enlargement of the Unidem Campus*
6. *Other business*

## Appendix II

### INFORMATION NOTE

#### 1. Procedure of nomination of participants

- Once you have received the programme of the seminar, please nominate three candidates and send details to Ms Brigitte Aubry.;
- Nominations must be accompanied by the CV of the candidates (name, exact title, institution he/she represents, address, phone number, mobile phone);
- please follow the model letter attached;
- Nominations must arrive in Strasbourg four (4) weeks before the seminar.

#### 2. Journey to and accommodation in Trieste

- Ms Aubry is in charge of the organisation of the journey to, and the hotel reservation in Trieste for all participants;
- Each participant will receive an invitation letter with all the details concerning the seminar (time and place of the seminar, hotel address etc.), as well as the itinerary of the journey (times and dates);
- it is extremely important that the participant takes note of the indicated time-schedule, as the ticket, once delivered, cannot be modified (no names changes, no time changes, no dates changes) or refunded (please be so kind to pass this information to the nominated participants).

#### 3. Seminar in Trieste

- Trieste airport is located 30 km from the city, and is connected to the centre of town by bus or by taxi;
- Participants should make their own way to their hotel;
- Ms Elisabetta Gregoric is the contact person in Trieste. She will be present for whole duration of the seminar and will be available for any additional information;
- Participants must fill in the reimbursement form (complete bank details for international transfer) and give it to Ms Gregoric;
- At the end of the seminar, participants will receive the certificate of attendance.

#### 4. After the seminar

- The reimbursement forms are sent to the Financial Division of the Council of Europe which is in charge of calculation of the daily allowances;
- These may vary according to the travel details, etc.
- Please note that the whole procedure of reimbursement takes approximately 6 weeks.

#### 5. Lecturers

- The names and the CV's of the persons who could lecture on the topics indicated should be sent to Mrs Dubravka Bojic, who is in charge of the programme of the seminar.

## 6. Presentations made by the participants

- during the seminars next year, two or three delegations should do a short presentation on the specific situation in their respective countries related to the topic of each seminar (for example, during the November seminar on standards of public life, including means to avoid corruption, the Romanian representative did a very good presentation on the Romanian national action plan against corruption).
- Please indicate the topic of the seminar on which your country could report as soon as possible, and in any case before the **6 January 2003**.

## Contact persons

Organisation of journeys, and accommodation

**Brigitte Aubry** - tel. 33 3 88 41 34 74, fax: 33 3 88 41 37 38, e-mail: [Brigitte.Aubry@coe.int](mailto:Brigitte.Aubry@coe.int)

Programme of the seminar and lecturers

**Dubravka Bojic**, tel. 33 3 90 21 42 61, fax. 33 3 88 41 37 38, e-mail. [Dubravka.Bojic@coe.int](mailto:Dubravka.Bojic@coe.int)

Assistance in Trieste

**Elisabetta Gregoric**, tel. 39 040 91 88 140/111, fax. 39 040 91 88 122, e-mail: [gregoric@mib.edu](mailto:gregoric@mib.edu), mobile phone: 0039 347 97 15 114

### Appendix III

<b>UNIDEM Campus Trieste Draft programme 2003</b>	
January	Implementation of European Community law (English) <i>(27 – 31 January 2003)</i>
February	Human Rights Protection in Europe : the Council of Europe, the European Union, the OSCE and the UN system (French) <i>(24 – 28 February 2003)</i>
April	Protection of the rights of national minorities (English) <i>(31 March – 4 April 2003)</i>
May	Role of subnational/regional civil service <i>(26 – 30 May 2003)</i>
July	Reform of the public administration: procedural aspects ("Management" and civil servants) <i>(7 – 11 July 2003)</i>
September	Environmental protection and human rights <i>(22 –26 September 2003)</i>
November	Public administration and European Convention on Human Rights OR Freedom of expression and the media <i>(24 – 28 November 2003)</i>



## Appendix IV

### LIST OF PARTICIPANTS

#### BELARUS

Mr Valery RAMASHKA, Représentant de la République du Bélarus, Conseil de l'Europe

#### BULGARIA

Ms Lilia TODOROVA, Council of Ministers, State Administration, Directorate Co-ordinator for Bulgaria, Co-ordinator , Sofia

#### CROATIA

Ms Tatjana CORLIJA, Ministry for European Integration, Co-ordinator, Zagreb

#### ITALY

Mr Sergio BARTOLE, University of Trieste, Substitute-member of the Venice Commission

Ms Elisabetta GREGORIC, MIB, Trieste

#### MOLDOVA

Ms Rodica IOVU, Parliament of the Republic of Moldova, Co-ordinator, Chisinau

#### ROUMANIE

Ms Lucica MATEI, Ministry of Education and Research, National School of Political Studies and Public Administration, Co-ordinateur, Bucharest

#### SLOVENIA

Mr Samo GODEC, Upravna Akademija, Co-ordinator, Ljubljana

Mr Peter JAMBREK, The Graduate School of Government and European Affairs, Ljubljana, Member of the Venice Commission

#### UKRAINE

Mr Olexandre KUPCHYSHYN, Legal Department of the Ministry of Foreign Affairs, Kiyv

#### FEDERAL REPUBLIC OF YUGOSLAVIA

Ms Tamara LUKSIC-ORLANDIC, Federal Ministry of Justice, Belgrade

#### SECRETARIAT

Mr Gianni BUQUICCHIO, Secretary of the Commission

Ms Simona GRANATA MENGHINI, Principal Administrative Officer

Ms Dubravka BOJIC, Secretariat of the Commission

Ms Brigitte AUBRY, Secretary

Ms Caroline GODARD, Secretary